



INVEST *IN* AFRICA SUMMIT & EXPO

INVESTIR *EN* AFRIQUE DU SOMMET ET EXPO

19th - 21st November 2012 | Canada

GUIDELINES FOR PHOTOGRAPHY, AUDIO, VIDEO RECORDING AND BROADCAST

Any audio recording, video recording and/or photography for broadcast purposes are prohibited without prior consent from **INVEST IN AFRICA SUMMIT & EXPO 2012** secretariat. Advance scheduling with the media secretariat will ensure you get the information and support you require.

Journalists and photographers who wish to conduct these activities must register as media and check-in at the summit press room to sign an agreement form containing the following:

- Journalist / Photographer / Crew represent a bonafide media organisation.
- No webcasting or streaming is permitted (unless approval is granted by summit organisers).
- **INVEST IN AFRICA SUMMIT & EXPO 2012** may limit at its sole discretion the locations, times and subjects for video and audio recordings and photographs.
- All requests to interview any speakers or dignitaries at the summit must be made to the media secretariat in advance.

PHOTOGRAPHY

- Still photographers may cover the exhibition floor during the event.
- Photographers must receive permission from the exhibitors before taking any of their shots.
- Photographers must receive permission of the session chairperson for coverage in technical sessions.
- Photographers are advised to contact the **INVEST IN AFRICA SUMMIT & EXPO 2012** media liaison for permission to cover all official media activities and delegate functions from 19th - 21 November 2012.

AUDIO RECORDING

- Recorded information used for brief news reports shall not be broadcast more than 30 days following the Closing Ceremony of **INVEST IN AFRICA SUMMIT & EXPO 2012**.
- Audio recordings of technical sessions are not permitted;
- Radio reporters must receive permission from the exhibitors before conducting any interviews in an exhibitor's area.

VIDEO RECORDING AND BROADCAST

- Recorded information used for brief news reports shall not be broadcast more than 30 days following the Closing Ceremony of **INVEST IN AFRICA SUMMIT & EXPO 2012**.
- Final broadcast materials must not exceed five minutes footage of the exhibition floor. Any exceptions must receive written permission by the media secretariat.
- Video recordings of technical sessions are not permitted, unless permission is granted by the media secretariat.
- Video crews must be accompanied by media secretariat representative.
- All video crew must check in to the media centre each day.

CONTACT THE MEDIA SECRETARIAT:

Email: media@investworldwideinc.com